

To: **Maritime Administration of Latvia**
Att.: **Mr. Algars Gailis**
From: **Mr. Peter Schwarzberg**
Number of pages (incl. Cover page): 4

E-mail: **algars.gailis@lhd.lv**
Date: **9 December 2015**
Subject: **201511cq196-1**

Dear Mr. Gailis,

I am pleased to provide you with the requested quote for CARIS HPD software and services. Included in this offer are:

- Two (2) CARIS Paper Chart Composer licenses for production of nautical paper chart in accordance with IHO standards.
- One year Subscription.
- One week training and consultancy covering the software operation and training/consultancy on advanced topics setting up the software for initial production.

CARIS subscription enables users to contact our dedicated and experienced CARIS support team. This team has extensive experience in hydrographic processing and nautical cartography. With subscription users will also receive the latest versions of the software and will have access to our support website 24 hours a day to download the latest updates of the software.

The cost of travel and lodging for trainer are included in this offer. Our trainer will provide the required hardware keys and software to the training as well as training material and documentation. We assume that the client will provide the facilities as well as equipment for the training (computers and a video projector). Please notice that the number of participants in the training sessions should not exceed 6 (and 8 is the maximum) per training session.

I hope this offer is suitable. Please refer to this quote number 201511cq196-1 upon purchase.

Please do not hesitate to contact me should you have any questions or require further information.

Kind Regards,



Peter Schwarzberg
CARIS EMEA

Quotation

Date of Quotation: 9 December 2015

Quotation: 201511cq196-1

Maritime Administration of Latvia
 Attn: Mr. Aigars Gailis
 5 Trijadibas str.
 Riga
 LV-1048
 Latvia

This quotation is subject to the terms and conditions as attached. Prices quoted will remain firm for 30 days after the date of quotation, unless modified by CARIS in writing prior to CARIS' acceptance of the purchaser's contract offer.

Thank you for your inquiry. We are pleased to quote as follows:

CARIS Paper Chart Composer Package

Description	Price (€)	Qty	Price (€)
Paper Chart Composer	€ 8,200.00	2	€ 16,400.00
Paper Chart Composer Subscription, One year	€ 1,650.00	2	€ 3,300.00
Paper Chart Composer Training/Consultancy, 5 days	€ 7,150.00	1	€ 7,150.00
- On-site in Riga, Latvia			
- Three days paper chart production training			
- Two days training/Consultancy on advanced topics and setup			
Subtotal			€ 26,850.00
Discount			€ -2,000.00
Total Package Price			€ 24,850.00

Notes:

1. Please note that the prices are listed in EURO and do not include any Value Added Tax (if applicable).
2. On-site training costs include the costs for travel and accommodation of the trainer.
3. For further information, please contact CARIS EMEA.

CARIS EMEA Representative: Peter Schwarzberg

Signature:





Additional Terms and Conditions of Quotation

1. Prices quoted do not include Canadian GST or PST. They do include Canadian customs duties if applicable. For delivery of equipment and/or software in New Brunswick, Universal Systems Ltd. (CARIS-UNIVERSAL SYSTEMS LTD.) will be responsible for collecting PST. For deliveries in other Canadian provinces, the Client is responsible for the payment of PST.
2. CARIS-UNIVERSAL SYSTEMS LTD. reserves the right to revise the quoted price of any software or equipment sourced outside of Canada in the event of a significant change in the Canada/US exchange rate occurring prior to the expiry date of this quotation or to the date of receipt of an order.
3. A Client claiming GST/PST/Duty exemption must provide to CARIS-UNIVERSAL SYSTEMS LTD. a Tax Exemption number(s) at the time of order. Failure to provide Tax Exemption numbers results in a significant increase in CARIS-UNIVERSAL SYSTEMS LTD.'s administrative paperwork. In such cases, CARIS-UNIVERSAL SYSTEMS LTD. reserves the right to pass on these administrative charges to the Client.
4. For products being exported from Canada, pricing does not include import duties, taxes or other such related costs imposed by the importing country.
5. All prices are FOB Fredericton, NB, Canada. The Client shall be responsible for all costs to ship products to the Client's facility. Unless otherwise directed in writing by the Client, CARIS-UNIVERSAL SYSTEMS LTD. will arrange for shipping and insurance via the most economical means and bill the Client at cost. (These costs will normally include shipping, insurance and handling.)
6. A \$ 50 per diem rate will be charged to the Client for all training/consulting that is held at the client's site. All travel expenses (airfares, taxis, accommodations etc.) will be invoiced at cost.
7. Payment for goods and services is 30 days net from date of shipment.
8. All CARIS products carry a one (1) year Warranty on the original software purchased ensuring the functionality of the software as outlined in the documentation. The warranty is valid provided the CARIS software and support products are installed according to CARIS-UNIVERSAL SYSTEMS LTD. guidelines. For all other hardware and software, warranties provided by the manufacturer will be passed onto the Client. If the hardware under warranty must be handled via Universal Systems Ltd., any shipping charges and labour involved will be charged to the client.
9. All line items in quotation must be purchased together as a bundle in order to obtain any applied discounts or special conditions. Single line items purchased are NOT subject to discounts or waivers. A separate quotation can be provided for single line items.
10. Software operation may be limited to specific hardware platforms. Please contact CARIS-UNIVERSAL SYSTEMS LTD. for more information.
11. The Client is required to sign a software license agreement that includes a non-disclosure clause relating to proprietary information regarding the software and documentation. The software license agreement for CARIS for Windows products is a "break-the-seal" envelope shipped with the product.
12. All software is delivered with restricted rights as commercial "off-the-shelf" items in accordance with CARIS-UNIVERSAL SYSTEMS LTD. license and lease agreements.
13. CARIS-UNIVERSAL SYSTEMS LTD. guarantees hardware compatibility with CARIS software only when the hardware is purchased from CARIS-UNIVERSAL SYSTEMS LTD.. Prices quoted include the integration of software with any hardware purchased at the same time from CARIS-UNIVERSAL SYSTEMS LTD.. Prices quoted do not include onsite software installation/integration unless stated otherwise. CARIS-UNIVERSAL SYSTEMS LTD. is not responsible for onsite hardware installation or related work activities.
14. CARIS-UNIVERSAL SYSTEMS LTD. does not guarantee CARIS software performance in situations where CARIS is required to integrate or co-exist with software not supplied by CARIS-UNIVERSAL SYSTEMS LTD..
15. Software Support may be acquired for all CARIS software products at the time of purchase. Software Support is divided into (a) software updates and (b) direct or "hot line" services including fax, telephone and Internet support. An existing Software Support Agreement that is interrupted may be subject to payment of a renewal fee. Software Support may be purchased for CARIS software products no longer covered by Warranty.
16. Shipping from Fredericton will be 5 – 10 days from receipt of purchase order and approved credit. Times may vary according to size of order and availability.

Changes to these terms and conditions can be made upon mutual agreement of all parties and must be made in writing.

CARIS Training Terms and Conditions Courses held on-site at a Customer's Location

Registration

To request a CARIS training course to be held on-site at your locations, please contact the Sales Department at CARIS. Please include the following details:

- your organization's name and mailing address
- the name, phone/fax numbers, e-mail address of the contact person(s) arranging the course
- the course name(s)/topic(s)
- preferred dates and alternative dates you wish to request
- names and background information of trainees (maximum 6-8 trainees)

Applications are processed on a first-come, first-served basis. They must arrive no less than eight (8) weeks before the course begins. Early registration is encouraged, as courses are hard to arrange at short notice.

On-site Training Courses Costs

Customers are responsible for the training course fee, plus all relevant expenses incurred by the training representative. You will be either quoted a *lump sum* or *training at cost*.

Lump Sum includes:

- training course fee – that include course preparation, copying of training materials etc.
- air travel – if applicable, using economy class on regular airline
- accommodation costs – at a reasonable hotel near the course location (your recommendations are welcome)
- meals – flat rate per day (per diem)
- incidental costs – including taxis, excess baggage costs (training materials etc.) visas, etc.
- car rental – if applicable including tax, fuel, parking, etc. costs

Training at cost includes:

- training course fee – that includes course preparation, copying of training materials etc.

Training at cost excludes:

- all travel and accommodation costs
- meals
- incidental costs

Payment

A purchase order for the full amount is required in order for the course preparations and travel arrangements for the instructor to proceed. CARIS reserves the right to request payment before proceeding, especially for new customers. The deadline for receipt of a purchase order – and payment, if required – is not less than four (4) weeks before the course is scheduled to start. Otherwise, you may be liable for additional costs (e.g. higher air travel cost).

Method of payment:

- bank draft – please contact us for our electronic bank account transfer information

Cancellation / Postponement

If the plans for training change, please contact us *immediately*. Please note that refunds *cannot* be issued. If training has to be cancelled or postponed the following fees apply:

- Cancellation/ postponement within 3 weeks of the planned start date will result in a charge that is 25% of the total training cost.
- Cancellation/ postponement within 1 week of the planned start date will result in a charge that is 50% of the total training cost.

The charges will cover (a) Cost of preparation time spent by trainer (b) Transportation alteration/cancellation costs. CARIS always tries to minimize travel costs to the client by booking transportation/flights early.

General Information

We are happy to fit the daily training schedule around your movements. Courses are usually given from Monday to Friday. Courses typically begin at 9 a.m. on the first day, with refreshment breaks taken in the morning and afternoon sessions. One hour is usually set aside for lunch.

Please contact CARIS if you want more information.